



# Non-Discrimination Policy

Effective Date 10/12/16

## NOTICE OF NONDISCRIMINATION POLICY:

Thomas Health System, Inc., including Thomas Memorial Hospital, Saint Francis Hospital, and THS Physician Partners, Inc. (collectively referred to as Thomas Health) complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin (including limited English proficiency), sex (including gender identity), age, or disability. Thomas Health does not exclude people or treat them differently because of race, color, national origin, sex, age, or disability.

### Thomas Health:

- Provides free aids and services to people with disabilities to communicate effectively with us, including but not limited to, the following when need to provide meaningful access to services:
  - Qualified sign language interpreters
  - Written information in other formats
- Provides free language services to people whose primary language is not English, such as:
  - Qualified interpreters
  - Information written in other languages

If you need these services, contact Nursing Supervision at:

**Thomas Memorial Hospital** 304-766-3843 or  
**Saint Francis Hospital** 304-347-6635

If you believe that Thomas Health has failed to provide these services or discriminated in another way on the basis of race, color, national origin, sex, age, or disability, you can file a grievance with: the Corporate Compliance Officer and Section 1557 Coordinator, who has been designated to coordinate the efforts of Thomas Health to comply with Section 1557. You can file a grievance in person or by mail: 4605 MacCorkle Avenue, S.W., South Charleston, West Virginia 25309; by fax: 304-766-3477, or by email: corp.comply@thomashealth.org. If you need help filing a grievance, the Corporate Compliance Officer and Section 1557 Coordinator is available to help you.

A person can file a complaint of discrimination electronically through the Office of Civil Rights Complaint Portal, which is available at: <https://ocrportal.hhs.gov/ocr/portal/lobby.jsf> or by mail or phone at:

U.S. Department of Health and Human Services  
200 Independence Avenue, SW  
Room 509F, HHH Building  
Washington, D.C. 20201  
1-800-368-1019, 1-800-537-7697 (TDD)

Complaint forms are available at: <http://www.hhs.gov/ocr/office/file/index.html>

# 1-304-766-3843 / TTY 711

## INFORMATION FOR INDIVIDUALS WITH LIMITED ENGLISH PROFICIENCY

**Attention:** If you speak (language), language assistance services are available to you free of charge. Call 1-304-766-3843. TTY 711.

### Español Spanish

Atención: Si usted habla español, servicios de asistencia lingüística están a su disposición de forma gratuita. Llame 1-304-766-3843. TTY 711

### 繁體中文 Chinese

注意: 如果您说中文, 您可免费获得语言协助服务。致电 1-304-766-3843. TTY 711

### français French

Attention: Si vous parlez français, les services d'assistance linguistique sont à votre disposition gratuitement. Appelez 1-304-766-3843. TTY 711

### Deutsch German

Achtung: Wenn Sie Deutsch sprechen, Sprachassistentendienste sind für Sie kostenlos. Rufen Sie 1-304-766-3843. TTY 711

### Tiếng Việt Vietnamese

Chú ý: Nếu bạn nói tiếng Việt, các dịch vụ hỗ trợ ngôn ngữ có sẵn cho bạn miễn phí. Gọi 1-304-766-3843. TTY 711

### 한국어 Korean

주의: 당신이 한국어를 말할 경우, 언어 지원 서비스를 무료로 당신에게 사용할 수 있습니다. 1-304-766-3843를 호출합니다. TTY 711

### 日本語 Japanese

注意: あなたが日本語を話す場合は、言語支援サービスは無料がおります。1-304-766-3843を呼び出します。TTY 711

### tagalog Tagalog

Paunawa: Kung magsalita ka Tagalog Filipino, mga serbisyo ng tulong sa wika ay magagamit sa iyo nang walang bayad. Tumawag 1-304-766-3843. TTY 711

### italiano Italian

Attenzione: Se si parla italiano, servizi di assistenza di lingua sono a vostra disposizione gratuitamente. Chiamata 1-304-766-3843. TTY 711

### ภาษาไทย Thai

ความสนใจ: ถ้าคุณพูดภาษาไทย, ภาษบริการให้ความช่วยเหลือที่มีให้คุณเสียค่าใช้จ่าย โทร 1-304-766-3843 TTY 711

### नेपाली Nepali

ध्यान: तपाईं नेपाली बोलु भने, भाषा सहायता सेवाहरु उपलब्ध नि: शुल्क हो। 1-304-766-3843 कल। TTY 711

### فارسی Persian

توجه: اگر شما فارسی صحبت می کنید، خدمات کمک زبان در دسترس شما هستند رایگان می باشد. پاسخ 711 TTY .3843-766-304-1

### русский Russian

Внимание: Если вы говорите России, переводческие услуги доступны бесплатно. Звоните 1-304-766-3843. TTY 711

### اردو Urdu

توجه: اگر آپ اردو بولتے ہیں تو، زبان کی مدد کی خدمات مفت کے انچارج آپ کو دستیاب ہیں۔ 1-304-766-3843 پر کال کریں۔ TTY 711

### العربية Arabic

انتباه: إذا كنت تتكلم العربية، تتوفر لك خدمات المساعدة اللغوية مجاناً. دعوة 711 TTY .3843-766-304-1